

Amendment 0003

ONRBAA 12-016 titled “Minerva Research Initiative”

The following items have been revised (changes in **bold**):

1. Page 3, Section I (General Information), Subsection 7 (Point(s) of Contact):

Questions of a technical nature shall be directed to the cognizant Technical Points of Contact:

- Science and Technology Co-Point of Contact:
Dr. Harold Hawkins
Office of Naval Research
Email Address: Harold.Hawkins@navy.mil
- Science and Technology Co-Point of Contact:
Dr. Erin Fitzgerald
Basic Research Office, ASD (Research & Engineering)
Email Address: Erin.Fitzgerald@osd.mil

**Questions relating to the submission of grants application through Grants.gov, including the registration process, system requirements, how an application form works, or the submittal process, must be directed to Grants.gov at:
Telephone: 1-800-518-4726 or
Email: support@grants.gov**

Questions of a non-technical nature, not addressed elsewhere in this document, shall be directed to the cognizant Contract Specialist:

- **Primary POC:** Mr. Patrick Sisk
Contracts and Grants Division
ONR Code: 254
875 North Randolph Street, Arlington, VA 22203
Email Address: patrick.sisk@navy.mil
Telephone: 703-696-6804
- **Alternate POC:** Mr. Ganesh Krish
Contracts and Grants Division
ONR Code: 254
875 North Randolph Street, Arlington, VA 22203
Email Address: Ganesh.Krish@navy.mil
Telephone: 703-696-1474

Note that many questions may be included in the Frequently Asked Questions section of <http://minerva.dtic.mil>. Questions submitted within 2 weeks prior to a deadline may not be answered, and the due date for submission of the white paper and/or full proposal will not be extended.

Amendments will be posted to one or more of the following web pages:

- Grants.gov Webpage – <http://www.grants.gov/>
- ONR Broad Agency Announcement (BAA) Webpage – <http://www.onr.navy.mil/en/Contracts-Grants/Funding-Opportunities/Broad-Agency-Announcements.aspx>

2. Page 9, Section IV (Application and Submission Information), Subsection 2 (Content and Format of White papers/Full Proposals), Subsection b (Full Proposals), Paragraph 2:

Registration Requirements for Grants.gov: Proposals must be submitted electronically through Grants.gov. There are several one-time actions your institution must complete in order to submit applications through Grants.gov (e.g., obtain a Dun and Bradstreet Data Universal Numbering System (DUNS) number; register with the **System for Award Management (SAM)**; register with the credential provider; register with Grants.gov; and obtain approval for an Authorized Organization Representative (AOR) to submit applications on behalf of the organization). Go to http://www.grants.gov/applicants/get_registered.jsp for further information. Use the Grants.Gov Organization Registration Checklist, which may be accessed at http://www.grants.gov/applicants/register_your_organization.jsp to guide you through the process.

3. Page 9, Section IV (Application and Submission Information), Subsection 2 (Content and Format of White papers/Full Proposals), Subsection b (Full Proposals), Paragraph 3:

Applicants who are not registered with **SAM** and Grants.gov, should allow at least 21 days to complete these requirements. It is suggested that the process be started as soon as possible.

4. Page 9, Section IV (Application and Submission Information), Subsection 2 (Content and Format of White papers/Full Proposals), Subsection b (Full Proposals), Paragraph 7:

Application forms and instructions are available at Grants.gov. To access these materials, go to <http://www.grants.gov>, select “Apply for Grants,” and then select “Download Application Package.” Enter the CFDA number, **12.300, Basic and Applied Scientific Research**.

5. Page 17, Section VI (Award Administration Information), Subsection 1 (Administrative Requirements), Paragraph 1:

- **System for Award Management (SAM)**: All Offerors submitting proposals or applications must:
 - be registered in the **System for Award Management (SAM)** prior to submission;

- maintain an active SAM registration with current information at all times during which it has an active Federal award or an application under consideration by any agency; and
- provide its DUNS number in each application or proposal it submits to the agency.

The following change is being made to the posting under Grants.gov:

1. In line with the BAA language, the Research and Related Budget form, Project/Performance Site Locations form, and the Disclosure of Lobbying Activities form on Grants.gov have been made optional.

Unless provided herein, all terms and conditions of the document referenced above, as heretofore changed, remains unchanged and in full force and effect.