

Attachment A  
Delivery Order One Course Requirements

SBIR/STTR

- Program Basics
- Individual Agency Requirements
- Solicitation Reviews
- Preparing Proposals
- Finding Topics
- Finding Partners
- SBA Registration Requirements, SAM, and Other system registration requirements

Accounting and Finance

- Accounting System Requirements
- Allowable and Unallowable Costs
- Audits
- Indirect Costs
- Payments

Contracts and Grants

- Contracts versus Grants
- Deliverables and DD-250
- Government Property
- Roles of the Procuring Contracting Officer and ACO/ Grants Officer and AGO
- Types of Contracts

Security Concerns

- Classified Document Generation, Storage, and Control
- Personnel and Facility Clearances
- Review before Publication (Sensitive but Unclassified Material)

International Trafficking in Arms Regulations (ITAR)\*

- Applicability
- “Deemed” Exports and Personnel Concerns
- Export Licenses

Intellectual Property\*

- Patents- Clauses, Filing, Reporting, and Licensing
- Data Rights- Clauses, Marking, Asserting, and Licensing
- Protection and Non-Disclosure Agreements

Animal and Human Subject Protections\*

- Applicability
- Pre-Award Requirements

DoD Acquisition\*

- DoD Acquisition Process and Requirements Generation
- Working with Program Executive Officers (PEOs) and Program Managers (PMs)
- Working with Prime Contractors/System Integrators
- Commercialization Readiness Program
- Phase III Transition Funding

- Transition Readiness Levels (TRLs)
- Manufacturing Plans and Manufacturing Readiness Levels (MRLs)

Quality Assurance\*

- Test Plans and Operational Testing
- Qualified Products List
- Configuration Control

Partnering Strategies: Working with Labs, Universities, and States\*

- CRADAs
- University Partnering
- States

\*Not required for 6<sup>th</sup> month Initial Operational Capability

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