

**Amendment No. 0001  
Question and Answers**

**Broad Agency Announcement (BAA) Number 10-011**

**Fiscal Year 2010 Office of Naval Research Young Investigator Program (YIP)**

The purpose of Amendment 0001 is to provide answers to questions.

**Question 1:** How should we attach the Proposal Checklist to the grants.gov form SF 424? Which Field, or should it be attached to the Project Narrative?

**Answer 1:** The proposal checklist should be uploaded using the Attachments feature in grants.gov.

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**Question 2:** On pg. 9 of the BAA, the “start date for budget purposes should be 01 May 2010,” but on pg. 11 under “Schedule of Events,” the Grant Start Date is 15 June 2010. Which date should I use?

**Answer 2:** Please use the 01-MAY-2010 date for budget estimating purposes.

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**Question 3:** I read the checklist for the proposal, but can not figure out where to find the following two certifications required for the proposal submission.

\_\_\_\_\_ Completed the Online Representations and Certifications Application (ORCA)

\_\_\_\_\_ Completed and submitted the ONR's DFARS and Contract Specific Representations and Certifications (signed, current) ([www.onr.navy.mil/02/rep\\_cert.asp](http://www.onr.navy.mil/02/rep_cert.asp))

I clicked on the link [www.onr.navy.mil/02/rep\\_cert.asp](http://www.onr.navy.mil/02/rep_cert.asp); however, I can't find the certification. Could you please show me how to complete those two certifications.

**Answer 3:** The ORCA registration does not need to be completed for grant applications. The BAA requires that proposals be submitted through Grants.gov. By completing blocks 18 and 19 of the SF 424 R&R (in Grants.gov) the grant applicant is providing the certification on lobbying required by 32 CFR Part 28. No other Certifications are required. Additional information regarding the ONR Representations and Certifications can be found at <http://www.onr.navy.mil/Contracts-Grants/submit-proposal/grants-proposal.aspx>. Other links in the BAA that have been updated include the following:

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**Question 4:** The Grants.gov package contains the R&R Detailed Budget form, with which I am very familiar. But the guidelines indicate that a separate Budget Proposal must be attached to Field 12 on the Other Attachments form. In addition to restating the budget (broken down by cost category and government fiscal year), this requirement has us breaking the budget down by task/subtask. Is this a requirement for the YIP? Or will the standard R&R Detailed Budget be sufficient? In three years of writing proposal budgets, I've only seen task/subtask detail on one or two proposals.

**Answer 4:** Please follow the instructions in the BAA regarding budget submission including the breakdown of tasks. The R&R budget form is intended to help offerors with their budget preparation and submission.

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**Question 5:** The guidelines require an itemized list of materials & supplies including quantities, unit prices, vendors and bases for estimates. Our professor would be purchasing hundreds of supplies over the course of the grant, making an exhaustive list containing all of these figures quite difficult. What is the expected level of detail for the justification of materials & supplies? I've often seen this category sub-divided into smaller, but broad supplies categories. In these cases, we did not need to provide extensive detail as to quantity, price and quotes, as it was highly labor intensive to do so.

**Answer 5:** Please follow the instructions regarding the materials/supplies. These instructions are consistent with all of ONR's BAA's.