

Amendment 0002

Support Service for the Office of Naval Research for the Corporate Logistics Department (BD04)

N00014-10-R-0004

The purpose of this amendment is to: 1) amend Section M.1.1 entitled "Technical Factors" Paragraph A entitled "Personnel Qualifications" of the solicitation and 2) provide answers to questions.

1. Section M.1.1 entitled "Technical Factors" Paragraph A entitled "Personnel Qualifications" is revised to read as follows (changes in **Bold**):

A. PERSONNEL QUALIFICATIONS

1. Personnel Qualifications will be evaluated based on the extent the resumes provided in the technical proposal reflect staff knowledge, skills, and experience necessary to successfully support the Office of Naval Research (ONR) Corporate Logistics Department (BD04) in a wide range of duplicating/copier services; courier/messenger delivery services and pick-up of material and supplies; supply room ordering, issuance, receiving, and inventory services; assisting ONR personnel with relocation and travel services; office administrative support services; engineering technical services; management analysis services; preparing policy documents and associated correspondence; labor services; receiving, logging, tracking and storage of classified documents; and receiving, screening, and internal delivery of mail. Proposals that can demonstrate variety and completeness of staff knowledge, skills, and experience that cover the broad range of tasks and technologies under this effort will be rated more highly.

2. The Offeror shall be evaluated on the quality of personnel proposed for performance under this contract. **The Offeror shall be evaluated on how well proposed personnel demonstrate their ability (knowledge, skills, and experience) to perform the tasks specified in the Statement of Work for the labor category in which they are proposed.** All personnel, whether prime or subcontractor, must indicate whether they are currently employed by the Offeror, or a subcontractor of the Offeror. Resumes of any personnel not currently employed by the Offeror, or a subcontractor of the Offeror, must contain a statement signed by the individual that use of their resume for this solicitation is authorized. Lack of an employee resume or lack of a resume with a signed statement by a non-employee will result in a lower evaluation under this factor.

3. Personnel Qualifications will also be evaluated based on the extent of knowledge of recent and relevant programs and practices within the Department of Defense (DoD), other federal agencies, and the private sector.

2. The following represent questions and answers received in response to the solicitation:

Question 1: Could you provide the tenure of the incumbent employees?

Answer 1: No, this is not relevant to the solicitation.

Question 2: Can the incumbent employees be given right of first refusal as substitutes for submitted resumes?

Answer 2: No, the incumbent employees cannot be given the right of first refusal as substitutes for submitted resumes. Offerors may propose different personnel and resumes in case the incumbent employee(s) refuse their position(s). The right of first refusal does not waive the resume requirements of the solicitation. Under the right of first refusal, the *winning* contractor must offer the current personnel the right of first refusal for the positions in which they are qualified.

Question 3: Are the current contract personnel eligible for continued employment or are you looking to start over the entire process? Can we bid with current contract personnel in place as to make it a seamless transition?

Answer 3: For bidding purposes, Offerors may assume that the personnel under the current contract will continue to provide those services under the new contract.

Question 4: What labor categories require security clearances?

Answer 4: For all labor categories, personnel must have a security clearance before reporting for duty.

Question 5: Section L.17(B) 1. requires us to specify the compensation to be paid by each individual. We request you to remove the requirement to show the compensation in the Technical Volume.

Answer 5: The signed letters of intent will be removed before the technical evaluation. For the purposes of submitting your proposal, you may leave the signed letters with salaries in the technical volume. No other cost information shall be included in the technical volume.