Prospective Offerors

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offer is extended it is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If you desire to change an offer already submitted, such change may be made by telegram or letter, provided each such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

The purpose of this amendment to the above referenced solicitation is to: amend Section I, ONR Clause No. 179, General Instructions for Submission of Technical and Cost Proposals, Paragraph 1; address questions from prospective offerors, and; provide a more legible copy of the Award Fee Evaluation Criteria Chart that is part of Attachment No. 3, NSAM Award Fee Plan. Accordingly, the solicitation is amended as follows:

See page 2.
1. Section L, ONR Clause 0179, General Instructions for Submissions of Technical and Cost Proposals, Paragraph "1" is changed to read:

(1) Proposal Identification/Mailing. Offerors should assign their own identifying number to its proposal. The proposal should be packaged for delivery so as to permit safe and timely arrival at destination. The proposal package must be sent to the address shown below and marked as follows:

RFP No. N00014-14-R-0004
Closing Date: (As specified in Block 9 on Page 1 of the RFP)

Attn: Brian Kehoe
Code 254, 12th Floor (W1252B)
Office of Naval Research
875 North Randolph Street,
Arlington, VA 22203-1995

2. The following are responses to questions submitted by prospective offerors:

Q1. Solicitation Page 39; Section ONR 0179(E)(3) states "Each page shall be counted except the following: Cover pages, page separators/tabs, glossaries, table of contents/indexes, past performance questionnaires and resumes." However, Solicitation Page 42; Section ONR 0180(B), Executive Summary, states "The Executive Summary should not exceed five (5) pages. (Not included in 50 limit page count)." Clarification is hereby requested regarding whether or not the Executive Summary pages are included in the 50 page limit.

A1. The Executive summary is not included in 50 page limit.

Q2. Solicitation Page 43; Section ONR 0180(C)(1)(g), Center Business Operations: This section states that "Favorable and unfavorable cost and/or schedule variances that exceed +/- 20% shall be identified and reported along with proposed corrective actions." However, Statement of Work Page 6; Section 2.3.1, COE Performance Management states "Favorable and unfavorable cost and/or schedule variances that exceed +/- 10% shall be identified and reported along with proposed corrective actions." Clarification is hereby requested regarding the threshold for identifying and reporting cost/schedule variances.

A2. +/- 10% is the threshold.

Q3. Solicitation Page 47; Section ONR 0181(B), Cost Proposal Element: Clarification is hereby requested regarding whether the cost proposal assumption of "A typical Navy ManTech project load of 15 projects of an average duration of 12 months each" indicates a total of 15 projects for the 5-year performance period or an average workload of 15 projects, in varying states of execution, at any point during the 5-year performance period.

A3. The intent was an average workload of 15 projects, in varying states of execution, at any point during the 5-year performance period.
<table>
<thead>
<tr>
<th>Metric</th>
<th>Unacceptable</th>
<th>Satisfactory</th>
<th>Good</th>
<th>Very Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Progress</td>
<td>- Technical progress generally meets expectations but there are problems with project plan and approved recovery plan in place.</td>
<td>- Technical progress meets project expectations and there are no concerns.</td>
<td>- Technical progress meets project expectations and there are minor or no concerns.</td>
<td>- Technical progress exceeds project expectations and there are minor or no concerns.</td>
<td>- Technical progress exceeds project expectations and exceeds project requirements.</td>
</tr>
<tr>
<td>Justification</td>
<td>- Work is on schedule. Deliverables are complete and meet requirements.</td>
<td>- Work is completed, generally complete, and in compliance with contract requirements.</td>
<td>- Work is not complete or is significantly behind schedule. Deliverables are not complete and do not meet requirements.</td>
<td>- Work is of a high caliber of thoroughness and accuracy. Deliverables exceed industry norms and technical requirements.</td>
<td>- Work is of a high caliber of thoroughness and accuracy. Deliverables exceed industry norms and technical requirements.</td>
</tr>
<tr>
<td>Score</td>
<td>0.15</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**B. PROJECT MANAGEMENT**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Unacceptable</th>
<th>Satisfactory</th>
<th>Good</th>
<th>Very Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Progress</td>
<td>- Project is significantly behind schedule. Deliverables are not complete and meet requirements.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
</tr>
<tr>
<td>Justification</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
<td>- Technical progress of project is on or ahead of schedule for most tasks. Deliverables are on schedule.</td>
</tr>
<tr>
<td>Score</td>
<td>0.10</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>
### Award Fee Qualitative Ratings

<table>
<thead>
<tr>
<th>Weight</th>
<th>Unsatisfactory</th>
<th>Satisfactory</th>
<th>Very Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10</td>
<td>90</td>
<td>95</td>
<td>100</td>
</tr>
</tbody>
</table>

#### 2. Adherence to Spend Plan

**Basis for Scoring:**
- Is the contractor demonstrating cost control?
- Are the monthly and cumulative expenditures on schedule and consistent with technical progress?

**Justification:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor's control of project costs and consistency does not exceed the costs projected for the month.</td>
<td>0.10</td>
</tr>
<tr>
<td>Contractor is meeting projected costs, but monthly and cumulative expenditures vary by more than 15% from the approved plan.</td>
<td>0.05</td>
</tr>
<tr>
<td>Contractor is meeting projected costs, but monthly and cumulative expenditures vary by more than 10% from the approved plan.</td>
<td>0.00</td>
</tr>
</tbody>
</table>

#### 3. Timeliness and Appropriateness of Invoice

**Basis for Scoring:**
- Are invoices submitted on time?
- Are invoices complete, accurate, and consistent with technical progress?

**Justification:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoices are submitted on time.</td>
<td>0.30</td>
</tr>
<tr>
<td>Invoices are complete and consistent with technical progress.</td>
<td>0.40</td>
</tr>
</tbody>
</table>

**C. TECHNOLOGY TRANSITION**

**Basis for Scoring:**
- Is Technology Transition Plan (TTP) complete and current?
- Does the project involve key industry and approval authorities?
- Does the project involve key industry and approval authorities not actively involved?
- Is the project well coordinated with industry and approval authorities?

**Justification:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>TTP is complete and current.</td>
<td>0.25</td>
</tr>
<tr>
<td>Transition activities are well coordinated.</td>
<td>0.20</td>
</tr>
<tr>
<td>Project is well coordinated with industry and approval authorities.</td>
<td>0.20</td>
</tr>
</tbody>
</table>
### Award Fee Qualitative Ratings

<table>
<thead>
<tr>
<th>Award Fee Score</th>
<th>Unsatisfactory</th>
<th>Satisfactory</th>
<th>Good</th>
<th>Very Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score</td>
<td>0.05</td>
<td>0.50</td>
<td>1.00</td>
<td>1.50</td>
<td>2.00</td>
</tr>
</tbody>
</table>

#### 2. Secondary Transitions / Implementations & Technology Transfer

**Basis for Scoring:**
- Is transition of Technology to other entities and organizations being actively pursued?
- Technology being disseminated through workshops, meetings, presentations, or other related activities?
- If appropriate, commercialization and/or workforce improvement?

**Justification:**
- Customer expectations not met.
- Customer requests not responded to promptly, accurately, and completely.
- Minimum attempt to secure cost share and/or identify leveraging opportunities as appropriate.

**Score:**
- 0.05

### D. CUSTOMER SATISFACTION

**Basis for Scoring:**
- Customer expectations being met?
- All customer requests responded to promptly, accurately, and completely?

**Justification:**
- Most customer expectations met.
- Customer satisfied.
- Customer requests usually responded to promptly, accurately, and completely.
- Customer expectations met.
- Customer satisfied.
- Customer requests almost always responded to promptly, accurately, and completely.

**Score:**
- 0.50

### E. COST SHARE / LEVERAGING

**Basis for Scoring:**
- Has the Contractor obtained some cost share opportunities?
- Has the Contractor pursued and/or taken advantage of leveraging opportunities?

**Justification:**
- Cost share and/or leveraging opportunities not pursued.
- Minimum attempt to secure cost share and/or identify leveraging opportunities as appropriate.
- Actions to pursue cost share and/or leveraging opportunities demonstrated, as appropriate.

**Score:**
- 0.60

**Total Award Fee Score:**
- 0

**Total Award Fee Percentage:** (From Award Fee Conversion Chart)
- 0%

**Award Fee Pool:**
- $0

**Award Fee:**
- $0.00

**Approval:**

**Date:**