Special Program Announcement for 2011
Office of Naval Research
Applied Research
“Data to Decision”

Contracting Information
Industry Day
Lynn Christian, Code 0251 (703) 696-1575
San Francisco, CA: 28 February 2011

Kenesha Hargrave, Code 0251 (703) 696-5345
Boston, MA: 03 March 2011
Agenda

• Eligibility and Contract Type
• Collaboration
• Expected number of awards
• Proposal development period
• Period of performance
• Cost proposal needs
• Acceptable methods of submission for proposals
• Other important needs
Eligibility and Contract Type

• Open to all responsible sources from academia and industry, including:
  – Historically Black Colleges, Universities, and Minority Institutions

• FFRDCs, Navy laboratories and warfare centers, and DoD civilian agency laboratories are NOT eligible for prime award

• Both grants and contracts may be awarded

• ITAR restricted topics are limited to “US persons”
Collaboration

- Offerors are encouraged to collaborate regarding specific topics

- Offerors must be willing to exchange software, data, and other information with other contractors
The government intends to make 8 to 10 individual awards with a value of $300,000 to $750,000 per year per award, however, lower and higher costs will be considered.
Proposal Development Period

- Full proposals are due on 29 March 2011
- Full Proposals received after that date will be considered as time and availability of funding permit
- Awards are anticipated to be made in the 1 August 2011 timeframe
Period of Performance

• The period of performance is from 1 to 4 years

• Offerors should submit proposals as a base year plus appropriate number of option years
Proposal Needs (1 of 3)

• ONR Proposal submission requirements have changed
  – Contracts
    • Address full proposals to the Office of Naval Research at the address in the BAA page 25, attention “Mr. Gary Toth, ONR Code 311”
    • All proposals must use the ONR Technical and Cost Template and Cost Proposal Spreadsheet found at:
    • 1 original paper copy, plus 1 additional paper copy, plus 1 electronic copy on a DVD in Microsoft Word or Excel 2003 compatible format
    • Follow the step-by-step instructions in ONR Long Range Broad Agency Announcement 11-001, section IV “Application and Submission Information”, page 17 for contracts
  – Grants
    • Full proposals for grants must be submitted through http://www.grants.gov
    • On form SF424:
      – Block 4a, Federal Identifier, enter: “N00014”
      – Block 4b, Agency Routing Number, enter: “311 [Toth, Gary]”
    • Failure to provide the correct information in Blocks 4a and 4b may lead to rejection of the proposal
    • Follow the step-by-step instructions in ONR Long Range Broad Agency Announcement 11-001, section IV “Application and Submission Information”, page 18 for grants
    • See page 21 of the BAA for preparation of cost proposals for grants
    • Also follow the detailed instructions “Grant.gov Electronic Application and Submission Information” at:
Proposal Needs (2 of 3)

• Tips:
  – Statement of work must be severable and self-standing without any proprietary restrictions
  – Any information developed as a result of this effort must be shared with other collaborators
  – Base and option periods must be priced separately.
  – No un-priced options will be accepted.
  – Offeror must have a DCAA or DCMA approved accounting system by time of award
  – Offeror must be registered in Central Contractor Registry
  – Offeror must complete on-line representations and certifications application at: https://orca.bpn.gov/
Proposal Needs (3 of 3)

• Tips (cont’d):
  – For any offeror that is a large business and proposes subcontractor costs greater than $650,000:
    • Provide a small business subcontracting plan
  – Signed consultant agreements showing hours, rates, statement of work shall be submitted no later than solicitation closing date/time
  – Provide supporting documentation for any proposed materials
Methods of Submission

• For Contracts, proposals shall be sent via the United States Post Office or a commercial carrier to the Office of Naval Research at the address stated in the special notice.

• Ensure delivered proposals include **on the outside envelope** the following point of contact:
  
  Mr. Gary Toth, ONR Code 311

• No faxed, hand-carried, or emailed proposal submissions will be accepted.

• Grants submitted through grants.gov
Other Important Issues

• Ensure current direct labor rates and indirect rates are on file at DCAA

• DCAA audits of the contractor accounting, purchasing, and estimating systems must be current (within 1 year of date of proposal submission)

• If current audit results are not available, contact DCAA office immediately to schedule an audit – no award can be made until the audit is current

• If there are discrepancies between this Industry Day brief and the BAA, the BAA/Special Notice takes precedence
Wrap-Up

• Questions may be submitted via email by 7 March 2011
  
  – To: Mr. Gary Toth
      gary.toth@navy.mil
  
  – Copy to: Ms. Kim McCormick
      kim.mccormick@navy.mil

• Responses will be provided on FedBizOps, grants.gov, and the ONR website (www.onr.navy.mil)