Attachment A
Delivery Order One Course Requirements

SBIR/STTR
- Program Basics
- Individual Agency Requirements
- Solicitation Reviews
- Preparing Proposals
- Finding Topics
- Finding Partners
- SBA Registration Requirements, SAM, and Other system registration requirements

Accounting and Finance
- Accounting System Requirements
- Allowable and Unallowable Costs
- Audits
- Indirect Costs
- Payments

Contracts and Grants
- Contracts versus Grants
- Deliverables and DD-250
- Government Property
- Roles of the Procuring Contracting Officer and ACO/Grants Officer and AGO
- Types of Contracts

Security Concerns
- Classified Document Generation, Storage, and Control
- Personnel and Facility Clearances
- Review before Publication (Sensitive but Unclassified Material)

International Trafficking in Arms Regulations (ITAR)*
- Applicability
- “Deemed” Exports and Personnel Concerns
- Export Licenses

Intellectual Property*
- Patents-Clauses, Filing, Reporting, and Licensing
- Data Rights-Clauses, Marking, Asserting, and Licensing
- Protection and Non-Disclosure Agreements

Animal and Human Subject Protections*
- Applicability
- Pre-Award Requirements

DoD Acquisition*
- DoD Acquisition Process and Requirements Generation
- Working with Program Executive Officers (PEOs) and Program Managers (PMs)
- Working with Prime Contractors/System Integrators
- Commercialization Readiness Program
- Phase III Transition Funding
- Transition Readiness Levels (TRLs)
- Manufacturing Plans and Manufacturing Readiness Levels (MRLs)

Quality Assurance*
- Test Plans and Operational Testing
- Qualified Products List
- Configuration Control

Partnering Strategies: Working with Labs, Universities, and States*
- CRADAs
- University Partnering
- States

*Not required for 6th month Initial Operational Capability