DEPARTMENT OF THE NAVY (DON) HBCU/MI PROGRAM
875 N. RANDOLPH STREET
ARLINGTON, VA 22203-1995

Fall 2023

Dear Science Fair Official:

The Office of Naval Research (ONR) is committed to supporting science, technology, engineering, and mathematics (STEM) initiatives and programs for our nation's young students. We believe science fairs to be an important component in the education of future scientists of America. On behalf of the U.S. Navy and the U.S Marine Corps, the Office of Naval Research is pleased to continue to support regional and state Science and Engineering Fairs for the school year 2023-2024.

We have made some adjustments to our website and policies to ease the process of registering for the science fairs and to provide thoughtful guidance to judges and award presenters.

Fair Registration

Please register your fairs for the 2023-2024 school years on the Office of Naval Research web site at: https://www.onr.navy.mil/nsap/register_science_fair.aspx

Important notes:

- Please register as early as possible, so that award packets can be packaged and mailed in a timely manner to your fair's designated point of contact. Please Note: Registrations less than 7 business days in advance of your fair start date will not be supported.

- Only registered fairs can be supported. Only current 2023–2024 year award packets will be accepted. Any use of previous year award packets will not be honored.

- Register multiple fairs scheduled for a single site and date as a single fair i.e., if the science fair is separated into four regions, register the fair as "Science Fair, Regions 1-4".

- If they are designated as separate sub-fairs for Life Sciences and Physical Sciences, register as a single fair and indicate the separation in the title - i.e., "Science Fair, Life Sciences and Physical Sciences." The single entry should indicate the total number of senior and junior projects that are expected to be entered for all fairs and will assist in the assignment of judges for each science fair.

- Provide the science fair's website URL, if applicable.

- Group awards/Team projects are **not allowed** under any circumstances.

- High School Award Winners can fill out their award verification forms online at http://onrnsap.com/ within 30 days of receiving their award in order to receive their gift cards digitally.

- Review the information provided to judges and presenters at https://www.onr.navy.mil/nsap/default under the section listing, Judges and Presenters. Forward any feedback to Ms. Paula Barden at "paula.d.barden.ctr@us.navy.mil"

Naval Science Awards Program Award Packages

Grades 9-12:

Award packages for individual project awardees consist of certificates of achievement, letter of congratulations, medallions, and award verification forms. *Note: Team projects are not eligible for Naval Science Award Program (NSAP) awards*. Please ensure student awardees receive their awards immediately. Award verification forms must be completed online at http://onrnsap.com/ by awardees within 30 days and are redeemable for education recognition awards (digital e-gift cards). Gift card amounts are $50 for regional fairs and $75 for state fairs and these cards can be used for on-line or in-store purchases. If the forms are not completed online within 30 days, the awardees will not be eligible to receive gift cards. Note: gift cards will be mailed to the awardees within 60 days after they fill out the award verification form online. Questions on gift card status should be directed to David Rawlins at "drawlins@prosource360.com"

For science fairs with up to 75 participants, two award packets will be provided. Larger fairs will receive additional award packages; a maximum of 10 packages will be provided to any one science fair.

Grades 8 and below:

Award packages for individual project awardees consist of certificates of achievement, letter of congratulations, and medallions only.

Naval Science Award Recipients

After the fair completion, ONR requests that you provide information on all students recognized as Naval Science Award recipients. The senior Naval Science Award Program judge assigned to the science fair is responsible for logging in the Naval Science Award recipients from the completed fair. In the absence of an assigned judge, the fair's Special Awards Chairperson is asked to log in the award recipients on the ONR website on the NSAP page at https://www.onr.navy.mil/nsap/ Senior Division award winner names must also be sent to awardverification@prosource360.com in order to verify when their award verification forms are submitted online.

Science Fair Judging and Award Presentation

It is our intention to provide qualified volunteers throughout the Navy and Marine Corps to represent our services at fairs by serving as judges and award presenters. We provide the judges and presenters with a description of their roles and criteria to use when selecting student award winners. Additionally, we ask that they work closely with the science fair coordinators to assist as needed while fulfilling their primary task to assess projects deserving Naval Science Awards.

Ideally, we would have an adequate number of judges and presenters to participate at all science fairs; however, when we are unable to provide representation, we ask that you distribute the Naval Science Awards on our behalf.

We look forward to another year of supporting state and regional science fairs and recognizing the hard work and talent of aspiring scientists and engineers.

Sincerely,

Anthony C. Smith, Sr.

ANTHONY C. SMITH, SR.
Director, DoN HBCU/MI Program